

Ottawa St N B.I.A Board of Directors Meeting

Jan 9, 2020

3 Britannia Avenue, 8:00 – 10:00 am

Attendance:

M Anderson	M Carruth	E Grad
M Heddle	K James	W Kemp
H McKinney	A Terveld	

Regrets: B Cartwright

Absent: R Gallant, H McKinney

1 – Welcome – M Anderson

2 -Guests – n/a

3 – Minutes – MOTION20200109.01 to approve Dec 12, 2019 Minutes with Amendments,
1st M Carruth, 2nd Eva, carried

4 – Treasurer’s Report Bank Balance \$60,586.44 Contingency \$24,915.99
Payroll was audited by CRA specifically looking at contract employees for 2018

5– Committee Updates:

Events/Marketing – E Burton

- Christmas shopping day turn-out was lower than expected so Dec 5 is 2020 date
- The event committee is meeting next week to start the application/invitation process for Sew Hungry
- Social media focus on merchants has started and we are getting good feedback
- Christmas tree at Parkette needs review for next year. E Burton will discuss with installer/decorator about options for next year.

Beautification – \$900 pending from Umbrella Academy

- Swags and baskets are up and looking good
- Committee is researching plants for the spring/summer baskets to look more full and bushy
- Electricians fixed the wiring on the poles that they could fix. Three posts are still not working. They are waiting for parts.
- We have a few damaged banners that will need to be replaced by Classic Display

6 – BIA Advisory – E Burton

- KPMG will be at the next meeting to address their inability to quickly and efficiently process BIA year end paperwork. W Kemp will be in attendance.
- Parking update re: rate increases of \$0.25-0.50 hourly in the spring.
- City has purchased a Pedestrian Counter to more accurately count attendance at events. BIAs can book them.
- Hamilton is the host city of the OBIAA Conference in 2021.

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7 – BIA Coordinator – E Burton

-There have been break-ins on the street. Police have increased their presence on the street in response. E Burton has contacted the crime manager to do a crime audit for the street. Related information will be posted in our Newsletter.

-Gilead Productions has contacted the office to film on Ottawa Street. We advised them to apply to the City for Film Permits.

-B Cartwright has been officially approved as a Board Member

9 – Other

-M Spadafora has resigned from the Board

-There will be a call for board members and committee members in the next newsletter

Dismissal

NEXT MEETING: Feb 13, 2020