

**Ottawa St N B.I.A Board of Directors Meeting**

**May 9, 2019**

**3 Britannia Avenue, 8:00 AM**

**Board Minutes**

M Anderson

W Kemp

M Carruth

N Leo

E Grad

A Terveld

K James

M Spadafora

C Johnston

**1 – Welcome & Introduction: N Leo**

**2 – Guests: Laura from Green Venture, 100 in1Day**

- “Idea to Action” workshop to see if Ottawa St N is interested in participation  
100in1Day is a citywide engagement of individual and community actions, ideas & interventions to bring awareness to local issues and concerns (ie. Bike lanes, environmental change, parking space patios, etc).

**2 – Minutes:**

**April 11th Board Meeting – N Leo**

MOTION 20190509.01 to pass the minutes of the April 11 Board Meeting.

1<sup>st</sup> M Anderson 2<sup>nd</sup> M Carruth, Carried

**3 – Treasurer’s Report – W Kemp**

A - BIA balance is \$30,644.23.

b - Contingency \$17,132.81,

c - KPMG audit is still ongoing, we are still waiting on funds from Main Street Revitalization

**4 – Committee Updates**

**Beautification W Kemp**

- Hanging baskets are scheduled to be put up in June
- Set up a committee meeting TBA

**Events/Marketing – C Johnston**

**Sew Hungry**

- Still in Sew Hungry clean up mode
- Events meeting is Tues May 21 to finalize and wrap up the Sew Hungry details and C Johnston will report back with that information at our next Board Meeting.
- Complaints - harassing messages on phone re lack of trucks or attractions on the north part of the street, just south of Barton
- No total on attendees, Catherine is reaching out to the vendors for numbers, Mel will reach out to Fairweather Brewery to get some numbers served.
- Couple of trucks that didn’t make it, Forge FC and the Ti-Cats didn’t show up and we had allotted a huge space for them at Barton St. Forge FC sent an email with regrets. Petting Zone did not attend as the weather was too cold for the animals
- Zero Waste Initiative was a bust – just way too much food to handle. This is the second year that the City has let us down on manpower, garbage bags and follow through with

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this initiative. Follow up on May 21 with N Nann and the City. Estimated that we needed 100 volunteers to make it viable.

- Music needs to be family appropriate for the event from all restaurants and vendors when speakers are on the sidewalk. There were some very inappropriate lyrics. Dimitri suggested that, moving forward, we should approach N Nann to issue a general request to all vendors/businesses to play family appropriate music at comfortable sound levels if they have speakers outside their spaces.
- Truck positioning for 2020 to keep in mind where we position the Pork Food trucks or trucks that do on-site smoked meats (re vegan restaurants, Muslim barber). It was uncomfortable for all involved including the Pork Nation truck (which may have some inappropriate signage on their truck!)
- **CP Sandwich Company** is moving to Southern Smoke space, probably opening in Jan after the movie shoot lease is completed in that space.
- Next Event is Customer Appreciation Day

#### **BIA Advisory – C Johnston**

- No meeting yet since last update

#### **BIA Coordinator – C Johnston**

- What is the protocol for harassing phone calls.
- Jenn took first call on the day of Sew Hungry from the lady at Out of The Basement called complaining that there were no trucks in front of her store. Then there were 3 voice messages which increased, by the 3<sup>rd</sup> VM, to threats. Catherine was out of the office for the whole day so she returned the message the next day. No one answered but Catherine said she would let the Board know of the complaints and get back to her. Mike Heddle spoke to the business owner on the day of the complaint.
- Catherine, Jenn and Mike need to fill out incident reports ASAP. Executive will review and set up an appointment with the business owner (N Leo).

#### **City Council Vote to approve new BIA Board**

- Catherine to approach Sam Merulla and Ninder Nann to move the process forward. If necessary, we can approach Judy Lam through Carlo at the City to see where things are at. We are six months into what should be the new board session and it still hasn't been approved.

#### **5 - Other**

- K James contacted By Law at the City with regards with parking fees. The By-Law hasn't had anyone ticketing on the street regularly. It was advised that we call By-Law as we see illegal parking but, historically, this has not worked for business who have called as it takes too long for By-Law to get to the street in time to fine the offenders.
- CP Community Garage Sale coordinator has left flyers for businesses if they are interested in promoting it in their stores.

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- Bob Kemp is fundraising for another Children's Hospice. If any of the businesses are interested Catherine has details.
- Flyers posted on utility poles by local vendors is against By-Law rules.
- K James has officially withdrawn from Events Committee. An announcement asking for new members has been included in the Newsletter. Meetings are usually Tuesday mornings in the second week of each month.

**Dismissal**

**Next Meeting June 13, 2019**